

Attachment F

Denali Commission Quarterly Project Narrative and funds Disbursement Request

Project Name: Southcentral Foundation RPTC Project

Agency: Southcentral Foundation Reporting Period: 2nd quarter

Grant #: 65-C-06-401 Amount of Funds Requested \$574,464

1. What is the status of the project; include portions completed?

The Notice of Grant Agreement was finalized November 20, 2006, authorizing the capital funding in the amount of \$574,464 for Southcentral Foundation's (SCF) Phase I project, for acquisition and renovation of three therapeutic family group homes.

SCF completed renovations to an existing SCF facility, located at 1701 Cleveland Drive, to house the 8 bed therapeutic family group home for adolescent females between the ages of 14 and 18. SCF expended approximately \$83,000 toward the renovation of the facility to comply with fire codes of eight bed facilities and to remain on track with existing grant timelines for this project. In November, SCF was notified by Michael Frawley that capital expenses incurred for the first group home would not be reimbursed because renovations occurred in May of 2006, prior to the approval date.

2. Is the project on schedule; if not, how will this be dealt with?

The second group home was scheduled to be operational by February of 2007. SCF has not progressed on securing the 2nd and 3rd homes pending the outcome of a discussion with the Division of Behavioral Health, Office of Children's Services and other members of the BTKH team regarding the potential for SCF to develop a Level II facility. In December, 2006, the State approached SCF regarding the potential of developing a Level II Crisis Stabilization Shelter due to the lack of such beds within the Anchorage community. SCF is continuing to engage in this discussion and is currently developing a rough business plan to assist in decision making. The outcome of this discussion may impact decisions about the timeline for the second and third home of SCF Phase I. It is predicted that the timeline for the second home will, however, need to be adjusted back to March/April of 2007 because of the time involved with public acceptance and renovation. SCF anticipates the third group home will be on schedule.

3. Is the project on budget; if not, how will this be dealt with?

No capital funds have been expended in first and second quarter. SCF received the NGA in the middle of the second quarter and, SCF's request for reimbursement of renovation expenses to the first home was declined. SCF intends to submit a budget revision for the

\$83,000 originally budgeted for renovation expense of the first facility. SCF will progress on the second and third homes in the third and fourth quarter of the fiscal year.

4. Other comments/problems and solutions:
Please see comments under question 1.

Denali Commission
Quarterly Project Financial Report

Project Name: Southcentral Foundation Phase I- 3 Therapeutic Family Group Homes

Agency: Southcentral Foundation Reporting Period: October 1-December 31, 2006

Grant #: 65C-06-401

Please include the following information:

(Use additional pages as necessary)

Budget Information:

1. The total project budget—Denali Commission and other funds combined

Line-Item	Amount
Down Payment	\$64,243
Closing Cost	\$40,000
Renovation Cost for First Group Home (Cleveland House)	\$83,000
Renovation estimate for 2 additional group homes	\$190,000
One Time Furniture, equipment and permits	\$197,221
Total Budget:	\$574,464

2. The total project expenditures as of the end of the most recent quarter

There were no expenditures as of the end of the most recent quarter.

3. The total amount of Denali Commission funds committed to the project.

Denali Commission funded \$287,232. and DHSS funded \$287,232 for a total award of \$574,464.

4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period

At the end of the 2nd quarter, no project funds were expended.

Attachment G

5. The percentage of expenditures to the total budget

	Denali Commission Budget	DHHS Budget	Total Budget	Denali Commission Expenses	DHHS Budget Expenses	Total Expenses	Percent of Expenditures to Total Budget
Down Payment	32,121.50	32,121.50	64,243	0	0	0	0%
Closing Cost	20,000.00	20,000.00	40,000	0	0	0	0%
Renovation cost for 1 st Group Home (Cleveland House facility)	41,500.00	41,500.00	83,000	0	0	0	0%
Renovation estimate for 2 additional group homes	95,000.00	95,000.00	190,000	0	0	0	0%
One Time Furniture, equipment and permits	98,610.50	98,610.50	197,221	0	0	0	0%
Total	287,232.00	287,232.00	574,464	0	0	0	0%

6. Project Performance Analysis (use PPA form on page2 of 641)

This form is attached.

Attachment G

Project Schedule:

Show the project schedule with milestone dates for design and construction.

SCF- 3 Therapeutic Family Group Homes					
Task #	Activity Description	Activity Start Date	Target date for activity completion	Responsibility	Status
1.	Modification & Licensing for group homes	May 1, 2006	June 1, 2006	SCF Facilities/Project Manager	Completed on 1 st home June 2006.
2.	Assess needs and repairs of current facility	May 15, 2006	June 1, 2006	SCF Facilities	Complete
3.	Apply for DPH/MOA licensure/permits	June 1, 2006	August 2006	Charlie Daniels	Completed; home licensed October 2006.
4.	Award contract for repairs	April 15, 2006	May 1, 2006	Facilities	Completed
5.	Modification and repairs	May 1, 2006	May 1, 2006	Facilities	Completed
II	Hire/train staff	May 13, 2006	October 15, 2006	Charlie Daniels/Katie Johnson	Completed October 15, 2006
1.	Job description posted	May 13, 2006	May 31, 2006	Charlie Daniels	Completed
2.	Conduct interviews/hire	June 5, 2006	June 30, 2006	Charlie Daniels/Katie Johnson	Completed
3.	Train staff/finalize evaluation protocols	July 21, 2006	July 31, 2006	Charlie Daniels	Completed
III.	Furnish building				
1.	Purchase household 1x expenses	June 16, 2006	June 30, 2006	Charlie Daniels	Completed
IV.	Admit Clients				
1.	Client interview/intake	July 10, 2006	October 1, 2006	SCF Treatment team	Completed; first admit to home October 20, 2006.
2.	Admit referred and	July 31, 2006	October 20,	SCF Treatment	Completed.

Attachment G

	waitlisted clients		2006	team	
Group Homes #2 and #3					
I.	Identify, Purchase, application for permits for group home property	February 20, 2007		Charlie Daniels	Moving forward
1.	Attend community counsel meeting for community acceptance process	February 15, 2007		Charlie Daniels	Pending identification of 2 nd and 3 rd property
2.	Apply for municipal permits if applicable	February 15, 2007		Charlie Daniels	Pending identification of 2 nd and 3 rd property.
3.	Submit licensure application for home through DPH	February 15, 2007		Charlie Daniels	Pending
II	Modification of group homes				
1.	Assess needs for homes	February 1, 2007		Facilities/Charlie Daniels	Pending identification of 2 nd and 3 rd homes.
2.	Bid renovations	February 1, 2007		Facilities	Pending identification of 2 nd and 3 rd homes.
3.	Award contracts; modification repairs	February 20, 2007		Facilities	Pending
III.	Secure memorandums of agreement with CIHA	July 21, 2006	July 31, 2006	Katie Johnson	Complete
IV.	Furnish Building				
1.	Purchases	February 15, 2007		Charlie Daniels	Pending
2.	Hire/train staff	February 1, 2007		Charlie Daniels	Pending
3.	Client interviews	February 15, 2007		Intake Coordinator-Trisha Logan	Pending
4.	Admit referred and waitlisted clients	March 1, 2007		SCF Clinical Team	Pending


Attachment G

Form 641A

Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form

Project Name: Southcentral FoundationReporting Period: October 1-December 31, 2006Grant #: 65C-06-401**NOTE: Include Denali Commission Grant Funds Only on this form.**

Line Items:	Approved Budget:	Actual Cost to Date:	Scheduled Completion Date:	Actual Work Performed:
Down Payment	32,121.50	0	Pending	SCF will be progressing on the securing the 2 nd and 3 rd group home in February 2007.
Closing Cost	20,000	0	Pending	SCF will be progressing on the securing the 2 nd and 3 rd group home in February 2007.
Renovation of 1 st group home	41,500	83,739	June 2006	SCF completed renovation as planned; this expense is not reimbursable to SCF per DHHS.
Renovation estimate of 2 additional homes	95,000	0	Pending	SCF will be progressing on the securing the 2 nd and 3 rd group home in February 2007.
One time furniture/equipment	98,610	0	Pending	Pending 2 nd and 3 rd home
Totals:	\$287,232	\$83,739		


 Signature: _____

01/12/07
 Date: _____

 Katherine Gottlieb, MBA President/CEO
 Print Name and Title: _____

Form 641B